

REGULAR MEETING
KAYCEE TOWN HALL
March 10, 2026
7:00 P.M.

Present: Mayor: Barry Gehrig. Council: Tom Knapp and Pat Foster. Law Enforcement: Deputy Caleb Campbell. Clerk: Kristen LeDoux. Public Works: Tanner Kirchhoff. Public: Sue Heide, Don Sigrist, and Donna Sigrist.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

MAINTENANCE REPORT: Mr. Kirchhoff presented the Council with his monthly report. Large concrete barriers will be placed around the water wells to meet the sanitary survey requirements. The flatbed trailer needs two new tires to safely haul concrete barriers. Alley potholes are being filled. The water and sewer systems are both operating well.

LAW ENFORCEMENT: Deputy Caleb Campbell gave the report for February and entertained questions from the Council.

NEW BUSINESS:

Appointment of Presiding Officer: Councilman Knapp moved to appoint Sue Heide as the Presiding Officer for the Nominating Caucus. Councilman Foster seconded. Motion carried.

Engineering Associates Proposal: The Council reviewed a proposal for services to complete the water tank rehabilitation and water meter project.

Crack Sealing: The Council reviewed crack sealing quotes from two companies. Both companies are willing to complete the work early this spring. Councilman Knapp moved to approve the quote from the Sheridan company as presented. Councilman Foster seconded. Motion carried.

Streetlight: Councilman Knapp moved to approve the estimate for a new streetlight as presented. Councilman Foster seconded. Motion carried.

Updates/Correspondence:

- The Council agreed that they would like the wood chips from the park project to be placed at the old landfill site. The chips will be available to the community for free during regular transfer station hours.

OLD BUSINESS:

Law Enforcement: Councilman Knapp updated the Council regarding his meeting with Sheriff Odenbach. The sheriff's department is willing to be present with a code enforcement officer as needed. A magistrate and code enforcement officer will need to be appointed.

NOMINATING CAUCUS

The Nominating Caucus for the Town of Kaycee was held March 10, 2026, at the Kaycee Town Hall beginning at 7:30 p.m.

Ms. Sue Heide opened the nominations for the 2 – four-year terms for councilmembers:

Nominator: Tom Knapp
Nominator: Barry Gehrig

Nominee: Cyndi Robinson
Nominee: Kelsey Anderson

Ms. Heide opened the nominations for the four-year term of mayor:

Nominator: Barry Gehrig

Nominee: Tom Knapp

With no further nominations for council members or mayor, Ms. Heide proclaimed the nominating caucus closed at 7:35 p.m.

LEGAL ISSUES: None.

MINUTES: Councilman Knapp moved to approve the minutes from the February 24th regular meeting as presented. Councilman Foster seconded. Motion carried.

TREASURER REPORT: Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Knapp moved to approve the report as presented. Councilman Foster seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: 2J Services, Contract Labor - \$700.00; AT&T, Utilities - \$112.60; Atlas Reproduction, Rental/Lease - \$187.00; Bald Mountain Sanitation, Contract Labor - \$300.00; Blue Cross Blue Shield, Group Insurance - \$2,381.31; Johnson County Clerk, Contracts - \$4,166.66; Johnson County Solid Waste, Dues/Fees - \$2,163.00; Range, Utilities - \$275.04; Taylor Trucking, Contract Labor - \$750.00; VISA, Short-Term Liability - \$1,664.21; WYDOT, Dues/Fees - \$30.00; WAM, Education - \$270.00; Wyoming Network,

Advertising/Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilman Foster seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 7:40 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk